

## Important Dates for 2021

### Term 1

First day of school 1st of February  
Swimming Lessons 22nd-26th of February  
CHUNA Swimming Carnival 26th of February  
NCVISSA Swimming Carnival 26th of March  
Last day of term 1st of April

### Term 2

School development day 19th of April  
First day back 20th of April  
Mothers Day Morning Tea 7th of May  
Winter carnival 18th of June  
Last Day of term 2nd of July

### Term 3

School development day 19th of July  
First day back 20th of July  
Cross Country 6th of August  
Chapman Valley Show 4th September  
NCVISSA Athletics Carnival 17th of September  
Last day of term 24th of September

### Term 4

School development day 11th of October  
First day back 12th of October  
NCVISSA Summer Carnival 19th of November  
Last day of school 16th of December



**CHAPMAN VALLEY  
PRIMARY SCHOOL**



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## Parent Information 2021

### *Our vision:*

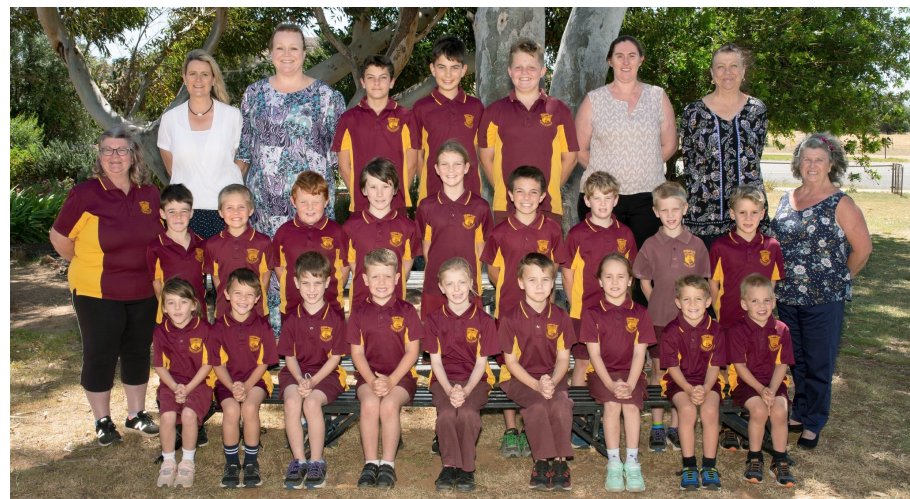
*At Chapman Valley Primary School  
children are nurtured, educated and  
challenged in a safe and supportive  
environment. We 'Strive to Achieve'.*

[www.chapmanvalleyprimaryschool.com](http://www.chapmanvalleyprimaryschool.com)

## Welcome to a new year at Chapman Valley Primary School!

It is with great pleasure that I welcome you to another exciting year of learning at our wonderful school.

We pride ourselves on nurturing each and every one of our students to reach their potential through a variety of learning opportunities in a safe and supportive environment that aims to provide a balanced education.



### Our Team for 2021

Principal:	Mrs Jo Luxton
Manager Corporate Services:	Ms Deb Keeffe
K-2 Teacher:	Mrs Fiona Parker
3-6 Teacher:	Mrs Rebecca Bell
Education Assistants:	Mrs Jan McCagh and Ms Trish Haneveld
Library Officer and Cleaner:	Mrs Dezi Webb
Gardener:	Mrs Jane Barndon

**Kindy Days:** 2 full days, Tuesday and Thursday 1st semester

3 full days, Tuesday, Wednesday and Thursday 2nd semester

### Contact Details:

**Address:**  
PO Box 28  
3310 Chapman Valley Road  
Nabawa, WA, 6532  
**Phone:** 08 9920 5032  
**Jo Luxton mobile:** 0429977603  
**Email:** chapmanvalley.ps@education.wa.edu.au  
**Website:** www.chapmanvalleyprimaryschool.com.au



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### Special Needs

Students with special needs are catered for within the classroom program with individual education plans (IEP's). Our school uses tiered intervention strategies to cater for differentiated learning.

Support can also be accessed through a school psychologist, speech pathologist, occupational therapist, physio therapist and the school nurse if required.

### Medication

By regulation, teachers are not permitted to administer any medication, e.g. Anti-biotics, Panadol or Nurofen without a Student Medication Request / Record form having been filled out by a child's parent. These are available at the office for parents. **Under no circumstances should a child's medication remain in their school bag.** The teacher should be notified by letter, phone or verbally that a child requires medication whether it be for a day, a week or long term.

### Common Illnesses

Children who are unwell need to be kept at home. This is the best place for recovering and does not place other students or staff at risk. The following exclusion times from school are recommended for common ailments, as taken from Department of Education regulations:

**CHICKEN POX** - Where no medical certificate is available, re-admit after 7 days if well.

**MUMPS** - Where no medical certificate is available re-admit after 14 days.

**RINGWORM** - Re-admit on medical certificate that the child is no longer likely to convey the infection.

**RUBELLA** - Where no medical certificate is available, re-admit when there are no longer symptoms.

**SCABIES** - Exclude until examined and found non-infected.

**WHOOPING COUGH** - Exclude until 5 days after an appropriate antibiotic treatment

**IMPETIGO (School Sores)** - Where no medical certificate is available admit if under treatment.

**PEDICULOSIS (Head Lice)** - Exclude from school until treated and all lice and nits have been removed. Head lice information is available for treatment.

**PAROVIRUS (Slapped Cheek Syndrome)** - Spread by exposure to airborne droplets from the nose and mouth of infected people. Contagious a week prior to the rash appearing. No specific treatment required.

**CONJUNCTIVITIS** - Exclude from school until discharge from eye has ceased.

### Immunisation

The Department of Education fully supports the Health Department of WA in ensuring that children entering school are fully immunised, particularly against measles, mumps, diphtheria, tetanus and polio. (Please note that when measles are confirmed at school, children not immunised will be excluded for 14 days).



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**Our Behaviour Management**

Our Behaviour Management revolves around the Positive Behaviour Support Framework. It assists in providing a happy, safe and positive learning environment, in which every child knows and understands the behaviour expectations. Positive Behaviour Support Framework enables our school community to have consistent language related to behaviour across the school.

The Behaviour Management Plan revolves around a Behaviour Matrix that has all behaviour expectations set out. These expectations will be targeted and explicitly taught throughout the year.

As part of our Behaviour Management Plan we follow our Behaviour Flow Chart for inappropriate behaviour. Staff will endeavour to keep in contact with parents in regards to inappropriate behaviour. When required students will be required to complete a reflection sheet that they will bring home for parents to discuss and sign.

The staff at Chapman Valley Primary School have an open door policy and welcome any discussions with parents with regards to the behaviour of their child.

**Good Standing Policy**

As part of the Behaviour Management Policy we have a Good Standing Policy. Every student begins the year with Good Standing. Students continue with Good Standing unless they have continual behavioural indiscretions that lead to 3 or more reflection sheets being completed in a term. When this occurs the student may miss out on special events. Parents will be notified when students fill out the reflection sheets.

**KOOEE Rewards**

The students can earn raindrops which go into a draw at the end of the fortnight at BEARS club. These raindrops can be awarded for student displaying appropriate behaviour and upholding the expectations of our school; Kindness to others, Kindness to ourselves and Kindness to the environment, everyday.

**Devices**

Students are no permitted to bring mobile phones and electronic devices to school.

Any student who requires emergency contact with parents after school hours can make an arrangement with the principal with regards to having a device on the bus.

The students will sign an Use of It Devices contract at the beginning of the year and review the contract each term for class use of IT.

The information will be communicated to students at school assemblies and by the classroom teacher. Parents will be informed via the newsletter.



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**School Context**

Chapman Valley Primary is a Level 3 school located in Nabawa, 453km North-East of Perth or 40km North-East of Geraldton, belonging to the Mid-West Education region. Surrounded by fields of wheat, sheep, lupins and canola, our school hosts 32 students ranging from Kindergarten to Year 6. We have two classes, one for our K-2 students, and one for our Years 3-6 students. Families attending Chapman Valley Primary School come from the farming and broader community of the surrounding district with a diverse range of socio-economic backgrounds. Two school buses provide transport for out of town students.

Our school is very well resourced. All students have access to technology in the form of IPAD or laptop. Playgrounds provide a wonderful place for students to enjoy themselves, with a large focus on 'nature play' within our gorgeous nature playground, where students can build cubbies, climb, jump, create, play and explore.



**Our Beliefs**

At Chapman Valley Primary School we believe that all students learn best when:

In order to achieve this, the Chapman Valley Primary School staff and school community believe our role is to:

- We set goals and focus on learning and achieving these.
- We adopt a growth mindset
- We communicate effectively.
- We practise resiliency.
- We enjoy our safe environment.
- We are Kind



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**Our School Vision**

At Chapman Valley Primary School children are nurtured, educated and challenged in a safe and supportive environment. We ‘Strive to Achieve’.

**Our Expectations**

The value we most highly regard is Kindness. At Chapman Valley Primary we are:

- Kind to others
- Kind to ourselves
- Kind to the environment, everyday

Our Positive Behaviour Support expectation acronym is KOOEE to encapsulate our expectations.

**High Expectations**

We are committed to the achievement of high standards of academic and behavioural outcomes for all students. Your child is highly valued as a member of our school, and all decisions we make are made with our students and their best interests in mind. We place our students first and as such, are deeply committed to providing your child with the very best possible schooling experience.

Our team of staff are enthusiastic, innovative, hard working and committed. They have high expectations of themselves and feel a sense of deep responsibility for the learning outcomes of their students.



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**Home Reading**

Students are expected to complete home reading each night in order to achieve reading milestones in their reading log. The requirement is 5 nights reading per week. On Friday the students will receive an extra raindrop for their 5 nights reading. Students receive a certificate for each 25 milestone they reach in their reading log. When they reach the terms milestone you child will receive a book prize.

**Camps**

It has been the tradition that every second year the school organises a school camp for Room 3 (Years 3-6) students. The next camp will hopefully be in 2021. In addition, Year 6 students attend a two day leadership camp early every year in Geraldton.

**In-Term Swimming Lessons**

There are five double swimming lessons held at the beginning of Term 1 every year for PP-Year 6 students. The students travel to Geraldton to the Aquarena for these lessons. The fee charged covers the bus travel and entry into the pool for each student. The exact fee for swimming will be announced late at the end of each year or on the first day back of the following year. In-term swimming fees can be paid with school contributions or separately.



**NCVISA and School Sport**

Chapman Valley Primary School, together with other small schools, takes part in summer and winter sports carnivals, swimming and athletics carnivals as part of the NCVISA (Northampton Chapman Valley Inter-School Sports Association). In addition, sport coaching Sporting Schools Grant may be provided in a range of sports during the year, including soccer, basketball, tennis, cricket, athletics and football. The coaching aims to enhance the physical education program that teachers provide each week.

In term 3, Chapman Valley, Binu and Yuna Primary combine to participate in Picnic Sports. This is a day where students compete to determine the NCVISA interschool athletics teams. It is also a fantastic day where our communities come together for a day of fun and friendly competition.



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**School Uniforms**

Students are expected to wear full school uniform to school and on school excursions as it fosters school identity and pride. New and second-hand uniforms are available through the office. For health and safety reasons, thongs and slip on shoes are not permitted.

**SUMMER:** Maroon school T-shirt, shorts and skorts. School hat, firm fitting sandals or shoes and socks.

**WINTER:** As for summer with Maroon tracksuit.

**T-Hats**

We encourage students to wear hats when outdoors, all year long. Chapman Valley is a registered Cancer Council Sun Smart School, which means that we have a ‘no hat, play in the shade’ rule, should students forget to bring a uniform hat to school. Maroon, wide-brimmed hats are available from the office for \$15 each. Hats will not have graffiti on them at all.

**Scholastic Book Club**

Students will be given the opportunity to purchase books each month through Book Club. Order forms and money need to be returned to the office by the due date.

**Voluntary Contributions**

\$50.00 PER CHILD

Voluntary contributions go towards school needs, as determined by the School Council. It would be appreciated if these contributions could be paid in the first two weeks of the school year. Contributions can be paid by cash, or a cheque can be made out to Chapman Valley Primary School. Alternatively, a direct deposit can be made into the school account:

Account Name:

Chapman Valley Primary School

BSB: 066 512

Acc: 00902486

Please put your surname in the payment reference so we know who has paid.

**Library Borrowing**

We strongly encourage all of our students to foster a love of reading through borrowing books from our extremely well stocked library. Both classes are able to return and borrow their library books every week. Parents are also welcome to come to the library during this time and borrow extra books for siblings not yet at school.

To prevent books from being damaged, students are permitted to borrow only when they have a library bag to contain them.

**School Photos**

School photos generally take place in Term 3. Details of school photos will come home when the time comes.



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**Our Curriculum**

At CVPS we place a strong emphasis on the key curriculum areas of Literacy and Numeracy and through these key areas science, health and HASS are integrated and taught.

In 2021 our focus areas are

\*Writing

\*Aboriginal Culture Standards Framework and

\*Maths-mental maths

We seek to enable our students to experience as much ‘real world’ learning as possible through offering incursions and excursions, working with interesting and varied people within a range of careers and also by exploring the global community using the range of technologies available to us. We provide opportunities for students to enhance their interests and strengths throughout learning areas.

**Term Dates 2020**

Students attend school during the following dates:

Term 1: Monday 3rd Feb– Thursday 9th April

Term 2: Tuesday 28th April - Friday 3rd July

Term 3: Tuesday 21st July - Friday 25th Sept

Term 4: Tuesday 13th Oct - Thursday 17th Dec

**KINDY STUDENTS ATTEND Monday and Wednesday Semester 1 and add Thursday in Semester 2**

**Class Times**

**8:50 am** - Start of school

**10:50 am** - Recess

**11:10 am** - End of Recess

**1:00 pm** - Lunch

**1:40 pm** - End of Lunch

**3:00 pm** - School Finishes



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## Special Events

There are certain events that happen every year at Chapman Valley Primary School. These include:

**BEARS Club Assemblies** – 2:45pm every second Friday, parents and community members welcome

**ANZAC Day Ceremony**—Year 6 students lay a wreath on behalf our school at the Northampton morning ANZAC service. We also hold a small school service before or after ANZAC day.

**Assemblies** – last Friday of Terms 1, 2 and 3 – or as informed - all parents and community members welcome

**Presentation Night and Graduation Ceremony** – end of Term 4

**Chapman Valley Show** – first or second Saturday in September

**Hot Lunches** (pies, pasties and sausage rolls) – every Friday Terms 2, 3

**Mothers' Day Morning Tea** – Friday before Mothers' Day

**Whole class meeting** – Day 1 Term 1

**Parent/teacher progress meetings**— Term 1 and term 3

**Open Day**— Term 2

**Formal Reports** – Terms 2 and 4

**Swimming Lessons** – Week 4 Term 1

**CHUNA Swimming Carnival**—Term 1

**NCVISSA Swimming Carnival** – Term 1

**NCVISSA Winter Carnival** – Term 2

**NCVISSA Cross Country** – Term 3

**CHUNA Picnic Sports**—Term 3

**NCVISSA Athletics Carnival** – Term 3

**NCVISSA Summer Carnival** – Term 4

**Upside Down Christmas Tree** - special church service and volunteers thank you morning tea – end of Term 4

**End of Year** —Students go to Nazareth house to give gifts and sing Christmas carols to the residents.



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## P&C Association

We are extremely proud of our wonderful P&C, who do so much for our school and community. The P&C has a huge role in providing parent and community input as well as raising funds to keep the school well resourced. Many of our camps and excursions would not be possible without their support. P&C meetings are held in the school library, generally once per term. All parents are encouraged to attend, and dates are published in the school newsletter.

### P&C OFFICE BEARERS 2020

In 2020 the P&C will have an AGM to elect new office bearers. In 2020 the office bearers were:

PRESIDENT: Kate Symes  
VICE PRESIDENT: Chrissy Philippa  
SECRETARY: Jay Rayner  
TREASURER: Maree Humphries

## School Board:

The school council plays a vital role in representing the educational needs and aspirations of the children, parents, community and school staff. The council works together to develop and implement plans for whole school improvement. Like the P&C, the council serves to enhance the vital links between the school and the community. The school council meets at least once per term. All parents are welcome at meetings.

### SCHOOL BOARD OFFICE BEARERS 2020

In 2020 the following people were involved in the school council.

CHAIRPERSON: Breyley Lauritsen  
MEMEBERS: Tenille Webb, Jane Barndon, Jo Luxton, Breyley Lauritsen and Nat Greig, Megan O'Grady.



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Communication

The communication links between school and home are vital for an effective parent/teacher partnership to be effective. Learning is most effective where there is an active partnership between parents and school to support your child's development.

Chapman Valley Primary School has an open door policy to all positive feedback and concerns from parents, students and community members. You are welcome at school anytime.

If you would like to discuss your child's specific progress please make an appointment with your child's teacher.

At Chapman Valley we use modes of communication as outlined in the table below:

Mode of Communication	Purpose
School Star App	Preferred mode, event notification
SMS messaging	Urgent or personal
Email	Urgent , whole school
Hard copy notes	Permission slips
Newsletter	Every 3 weeks
Facebook	Promotion of school
Seesaw App	Class use at teachers discretion

In 2020 the schools preferred mode of communication will be using the SCHOOL STAR app. This is a Department of Education initiative. Please download this app to keep up to date with events and information in between newsletters. Further information will come home as to how to get connected with this app



Newsletters

Newsletters currently go home every 3rd Tuesday during the school term to allow parents and the community to keep in touch with

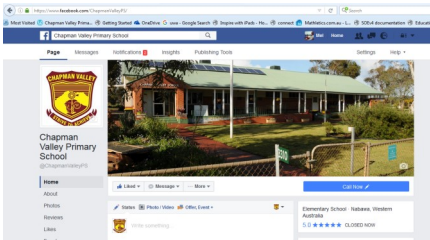
school and community news and events. If you have items of news you wish to add, please draft them out and send to the Ms Keeffe, in our front office.

Please advise if you would prefer to receive your newsletters by email. We are keen to reduce the amount of paper and ink used to help protect the environment.

School Facebook Page

Our school Facebook page is a great way to stay up to date about news and events happening at the school or within the community. Go to:

<https://www.facebook.com/chapmanValleyPS/> and click 'like'



School Website

Our school website is the location for more static information about our school, most of which is found in this parent handbook. Go to:

[www.chapmanvalleyprimarieschool.com.au/](http://www.chapmanvalleyprimarieschool.com.au/)



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Buses

There are two buses which service the school, one for the Naraling area and the other the Durawah / Mt. Erin area. Please notify the school by note, phone or verbally in person, if you intend to pick up your child. Unfortunately, we cannot accept messages sent verbally through the student and your child will be placed on the bus and sent home. Please notify your child's bus driver of any changes to their bus routine.

Bus Contractors:

Jean Gaunt            9923 3137 / 0428 233 138  
Cliff Conroy           9920 5043 / 0429 205 043

School Bus Services

9326 2706 [www.pta.wa.gov.au](http://www.pta.wa.gov.au)



Attendance and Absentee Notification

The School Education Act requires parents to provide satisfactory reasons for non-attendance of their child. Please send a note to the school, or phone the office to explain any absences. This includes half day absences.

The Department recommends that all students attend school for at least 90% of the time to prevent putting their rate of learning at significant risk. Remember, every day, every minute, of school time counts, particularly in the early years (K-2) when fundamental skills are being learned.

An automated message will be sent to you if your child is absent from school and you have not let the office know.



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